

MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Rankin

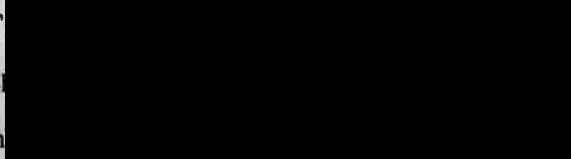
ICT ALLOWANCES FOR THE MONTH OF: February 19

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED	
		£	p	YES	NO
11/02/2019	Ink cartridges	86	36	✓	

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION. TOTAL

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for my approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member  Date: 14/02/2019

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	<u>14/2/19</u>
Payroll:	Input by:	Batch No:	Checked by: Date:

